

ARVADA COVENANT CHURCH

Job Description

Job Title: Minister of Students
Commission: Student Ministries
Reports To: Lead Pastor
FLSA Status: Exempt – Ministerial Exception
Prepared By: Pastor Chad McDaniel & Pastor Nate Powell
Prepared Date: 5/24/18
Approved By: Search Committee
Approved Date: 6/11/2018
Hours: 40

SUMMARY

Arvada Covenant Church is committed to:

LOVE LIKE JESUS. (To extend the radical, undeserved love of Jesus)

LIVE DIFFERENT. (The Gospel demands life change)

IMPACT THE WORLD. (We are called to the Great Commandment and the Commission)

The Minister of Students oversees all student ministry environments (Junior High/High School) with the goal of seeing student's lives deeply connected to God and to one other caring adult. The Minister of Students will lead the ministry, care for students and families, and communicate God's love and truth.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

LEAD

- Encourage and manage the environments of student ministry to align with the vision of the Student Ministry Commission and Arvada Covenant Church.
- Recruit, train, and celebrate adult small group leaders, communicators, host home families and support team members.
- Manage and organize the Student Ministry staff team. Understand and use the "Orange" ministry strategy and approach.
- Team with the church staff to pray for and pursue God's vision for Arvada Covenant Church
- Attend staff meetings and participate in the worship life of the church
- Organize, lead and participate in retreats, camps, mission trips and summer experiences each year
- Lead youth worship and recruit and manage a youth worship band

CARE

- Create and maintain systems to welcome, connect, and pursue all students in some way identified with Arvada Covenant Church.
- Plan and implement intentional pathways for spiritual growth in the lives of students, leaders, and families.

COMMUNICATE

- Study God's Word and the current cultural context of students in our community to create teaching environments, series, and messages that faithfully and relevantly share God's truth and calling to all students.
- Maintain and oversee ongoing communication with students, volunteer leaders, and parents through an updated website, social media, email, texts, and other communication tools.

- Actively involved in one of the six core outreach activities.
- Perform other related duties as assigned.

SUPERVISORY RESPONSIBILITIES

Directly supervises the Associate Student Director and various interns, if applicable. Directs numerous youth ministry volunteers. Carries out supervisory responsibilities in accordance with the church's policies and applicable laws. Responsibilities include participating in interviewing, hiring, and training employees; planning, assigning, and directing work; appraising and coaching performance; addressing complaints and resolving problems.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Bachelor's degree (B. A.) in Biblical Studies and two years related experience or equivalent combination of education and experience. (Other college majors are acceptable if there is sufficient proven experience in the area of Student Ministries.) Master of Divinity is desirable. Must demonstrate a clear passion for working with youth.

EVANGELICAL COVENANT LICENSING AND ETHICS

Compliance with the pastoral procedures and ministerial ethics standards as published by the Board of the Ordered Ministry of the Covenant is mandatory. Pursuit of licensing and/or ordination by the Board of the Ordered Ministry of the Covenant is optional, but desired.

LANGUAGE SKILLS

Ability to read and interpret documents such as educational curriculum, safety rules, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of youth, volunteers or parents of the church.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

RELATIONSHIPS

Works as a servant leader in Student Ministry and has a mature personal relationship with Jesus Christ. Must be involved in personal Christian growth and committed to being actively involved in the life of Arvada Covenant Church.

Works closely with the Lead and Associate Pastors, Director of Children's Ministries, Creative Director, and all staff members and the Student Ministry Commission in planning and coordinating the total youth program as it relates to and impacts other ministry areas.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; reach with hands and arms; and talk or hear. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.